

KZNCAU

Constitution

2021



8-8-2021

KwaZulu Natal Coast Anglers Union Constitution

1. INTRODUCTORY

In view of the unity in sport in South Africa generally and the formation of one controlling body for shore angling, in particular, the Natal Anglers and Casters Association and the Natal Coast Anglers Union merged on the seventeenth day of April 1994 to form a single controlling body for angling in KwaZulu Natal. This body shall be the sole representative of competitive shore angling for the Province.

2. NAME

The name of the Association is the KWAZULU NATAL COAST ANGLERS' UNION; and is hereinafter referred to as the UNION.

3. CONSTITUTION

The UNION consists of Member Clubs, such Clubs having their respective headquarters in the Province of KwaZulu Natal, and between the rivers Umtamvuma in KwaZulu Natal and Bashee in the Cape Province. The UNION shall ensure that its member Clubs adhere to the principles of non-racialism and non-sexism, and shall accept members irrespective of their race, colour, creed or religion.

4. COLOURS AND BADGES

The UNION shall adopt colours as well as badges of the lapel and pocket types, as marks of distinction. The colours shall be black and white. There shall be two badges, namely:

4.1. A MEMBER'S BADGE which shall be circular in shape, have a black background and the inscription shall be in white. A suitable fish shall be placed within the circle with rays drawn as the background. Below the circle will be a ribbon in which will be inscribed the name of the UNION. This badge may be worn by any member and in addition shall be awarded to Executive members upon their election and to any member for meritorious services rendered. The inscription "Executive" or "Honours" as the case may be, shall be inscribed below the ribbon, together with the year in which the award was made.

4.2. A REPRESENTATIVE TEAM BADGE which shall be two rampant wildebeest inscribed in white on a black background. Above the wildebeest the word "KwaZulu Natal" shall be inscribed and below the wildebeest the words, "Shore Angling" shall be inscribed. If the awardee is the Manager of the team, the word, "Manager" shall be inscribed as well. This badge shall only be awarded to representative team members competing in Inter-Provincial Tournaments other than Tournaments considered by the Executive Committee to be "Friendly" Tournaments.

5. OBJECTS OF THE UNION

The objects and functions of the UNION shall be:-

- (a) To be the governing body of its member Clubs and to administer the sport of amateur shore angling and casting amongst its Clubs.
- (b) To maintain and foster the best traditions of amateur shore angling and casting.
- (c) To define the status of amateur shore angling anglers of its member Clubs and to do whatever may be necessary or expedient to maintain and uphold the same.
- (d) To further the rights, interest, or status, of amateur shore angling anglers in general.

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- (e) To make and enforce rules and regulations and conditions governing the sport of amateur shore angling and casting in all its branches, and all matters pertaining thereto, including the nomination of individuals and election of teams.
- (f) To arrange and settle dates, places and other details, of inter-club and other competitions.
- (g) To affiliate with, or to, any other body having objects in any way similar to these objects, in the Republic of South Africa or elsewhere, including, inter alia, national bodies.
- (h) To join with any such body in carrying out of objects in any way similar to these objects, and to participate in inter-provincial, national and international contests or competitions, and to control the award of Provincial Badges and Colours to members selected to represent it in such competitions.
- (i) To administer, manage, and control, funds or property for the purpose of any of these objects.
- (j) To collect, canvass for and to accept subscriptions, donations, bequests, endowments and benefits of any nature for the UNION from any source whatsoever, and to borrow or raise money or secure payment thereof with or without security.
- (k) To invest the funds and assets of the UNION in securities or investments selected by the Executive Committee.
- (l) To acquire by purchase, lease, donation, bequest or any other mode of acquisition both movable and immovable property, but the acquisition of immovable property shall be subject to the approval of a majority of members properly represented at a general meeting.
- (m) To sell, donate, exchange, partition or dispose of by any mode of alienation, movable and immovable property, but the alienation of immovable property shall be subject to the approval of a majority of members properly represented at a general meeting.
- ~~(n) To create and issue debentures to persons who are members of member Clubs of the UNION and to mortgage the immovable property of the UNION to secure such debentures only, but issue of such debentures or registration of such mortgages shall only be done with the approval of a majority of members properly represented at a General Meeting.~~
- (o) To carry out the business of the UNION in accordance with the foregoing objects, including the raising of funds pursuant to the Fund Raising Act No 107 of 1978 or any amendment thereof. **within the area defined in Clause 3 above.**

6. LEGAL POSITION OF THE UNION

- (a) The UNION is not formed for the purpose of carrying on any business that has for its object the acquisition of gain by its members.
- (b) The UNION is only liable for its own debts and any assistance granted to any other person or body shall not render it liable for the debts of such other person or body.
- (c) The UNION may sue and be sued in its own name in any Court of Law and any processes of law shall be regarded as validly served on the UNION if served on the President personally, who shall, however, not be personally liable for any loss suffered.
- (d) A copy of this constitution and rules duly certified as such by the Honorary Secretary may be accepted as evidence for any purpose.

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7. COMPOSITION OF THE UNION

The UNION shall consist of:-

7.1 Honorary Officers comprised of -

- (a) Patron/s
- (b) Honorary Life Presidents
- (c) Honorary Life Vice Presidents
- (d) Honorary Vice Presidents

7.2 An Executive Committee comprised of -

- (a) The President
 - (b) The Vice President
 - (c) The Immediate Past President
 - (d) Honorary Secretary (if in Office)
 - (e) Honorary Treasurer
 - (f) Honorary Competitions Secretary
 - (g) Fish Classification and Records Officer
 - (h) Development Officer
 - (i) Conservation Officer
 - (j) Convenor Technical Committee
 - (k) Transformation and Development Officer
 - (l) Convenor of Under 16's Angling
 - (m) Convenor of Under 21's Angling
 - (n) Convenor of Senior Angling
 - (o) Convenor of Masters Angling
 - (p) Convenor of Grand Masters Angling
 - (q) Convenor of Ladies Angling
 - ~~Athlete's Representative~~
 - (r) 5 additional Executive Members
- ### 7.3 Member Clubs
- ### 7.4 Honorary Life Members (if any)
- ### 7.5 Individual members of Clubs

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8. ELECTION OF EXECUTIVE COMMITTEE

(a) The Office of the President shall be held for a maximum consecutive period of two years and that of the Immediate Past President for a maximum period of one year. The incumbent Vice President shall succeed to the office of the President subject to confirmation at the Annual General Meeting at which he takes office.

(b) All Officers and the Executive Committee shall be elected at Annual General Meetings and shall hold office until the next Annual General Meeting or until their successors are elected at a Special General Meeting

(c) In the event of a vacancy arising, the Executive Committee may fill such vacancy for the period remaining until the next General Meeting.

9. OFFICERS OF THE UNION

9.1 HONORARY OFFICERS

(a) Honorary Officers shall mean the Honorary Life Presidents, Honorary Life Vice Presidents and Honorary Vice Presidents;

(b) Honorary Life Presidents of the former Natal Anglers and Casters Association and the Natal Coast Anglers' Union shall be Honorary Life Presidents of the Union;

(c) Honorary Officers may be invited to attend General and Executive Meetings but shall have no voting rights. If Honorary Officers are willing to perform duties, duties may be allocated to these Officers. ~~following unanimous vote in favour of this by the Active Officers~~

9.2 ACTIVE OFFICERS

(a) THE PRESIDENT

(i) If in attendance the President shall act as Chairman of all General and Executive Committee Meetings and shall have only a casting vote at General Meetings, but shall have a deliberate vote as well as a casting vote at Executive Committee Meetings.

(ii) Shall represent the UNION at Public or other functions provided that in case of need the President or the Executive Committee may appoint the Vice-President.

(b) THE VICE-PRESIDENT

(i) May act as Chairman of General or Executive Committee Meetings in the absence of the President with the powers as described in (c) (i) and (ii).

(ii) May act as deputy for the President in any of his other functions.

(c) THE HONORARY SECRETARY shall;

(i) Keep minutes of all meetings of the UNION and of the Executive Committee.

(ii) Keep proper records of the business and affairs of the UNION except where such records are vested in the hands of special Records Officers.

(iii) Do or cause to be done all the clerical work of the UNION.

(iv) Be responsible for all stock, records books, stationary, office furniture and appliances and arrange for the accommodation of the same.

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(v) Carry out promptly all instructions issued by the President or the Executive Committee. 3

(d) THE HONORARY TREASURER shall;

(i) Be responsible for the collection of all monies and funds and only make such investments and pay such amounts as are duly authorised by the Executive Committee.

(ii) Pay the debts of the UNION ~~by cheques and/or~~ electronic fund transfer as authorised by the Executive Committee in terms of "Finance" regulations.

(iii) Present at each and every meeting of the Executive Committee ~~certificates of balance from the various financial institutions where the Union maintains its accounts, and present~~ a full statement of the Union's finances, together with ~~the official receipt book and~~ a bank statement ~~made up to the 15th of each month.~~

(iv) Prepare a balance sheet and accounts, and submit same, together with the books of the UNION to the Auditor or Auditors not less than two weeks before the date of the next Annual General Meeting.

(v) Keep books and records of the finances of the UNION to the satisfaction of the Auditor/s.

(vi) Take out a fidelity bond with a reputable insurance company in Durban to protect the assets of the UNION. The premiums payable in respect of such bond shall be paid by the UNION.

(e) THE RECORDS OFFICER shall;

(i) Keep the record ~~register~~ and certificates of the UNION.

(ii) Receive and scrutinise all claims for records and report on same to the Executive Committee ~~whether KZNCAU or SA record.~~

(iii) On approval by the Executive Committee, forward the appropriate certificates to the successful claimant as soon as possible.

(iv) Together with the President, sign ~~such~~ certificates on behalf of the UNION.

(f) THE AUDITOR OR AUDITORS shall;

(i) Have access to all books, records, stock, securities and assets whatsoever, of the UNION at any time.

(ii) Audit the annual accounts and prepare a report for the Annual General Meeting.

(iii) Have authority to submit a report to the Executive Committee at any time.

(g) THE HONORARY COMPETITION SECRETARY shall;

(i) Keep records of all the competitions of the UNION.

(ii) Arrange and organise the Annual Meets as defined in Competition Rule #28.

(h) THE ATHLETE'S REPRESENTATIVE

(i) The Athletes' Representative should represent the interests of athletes within the Association and prioritize their interests above his or her own when required.

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- (ii) Should ensure that the athletes' point of view is taken into account in the Association's decision making process.
- (iii) To provide advice and guidance to the Association on issues critical to athletes.
- (iv) To ensure that the rights of athletes are respected and to make recommendations accordingly.
- (v) To ensure that he/she will at all times conduct him/herself in a professional and objective manner in representing the interests of athletes.
- (vi) To ensure that the correct Discipline & Dispute Resolution procedure for resolution of disputes is adhered to at all times:
 - i. Advise athlete(s) on correct procedure to submit complaint/dispute to club chairman.
 - ii. Monitor progress of dispute resolution process between member(s) and club.
 - iii. Monitor submission of dispute by athlete(s)/club(s) to [the KZNCAU Executive Committee](#) ~~Provincial ExCom~~ and the resolution process thereof if complaint/dispute was not resolved at club level.
 - iv. To enter into the dispute resolution process and liaise directly with ~~Provincial ExCom~~ [the KZNCAU Executive Committee](#) and mediate dispute on behalf of member, where member is not satisfied with the outcome of the dispute by the ~~Provincial ExCom~~ [KZNCAU Executive Committee](#).
 - v. Elevate the dispute to SASAA ExCom directly if dispute could not be resolved at Provincial level.
 - vi. Discuss/mediate dispute with SASAA ExCom (on behalf of athlete) to resolve dispute at National level.
 - vii. Forward/elevate dispute to SASAA Athletes' Representative if dispute could not be resolved with SASAA Excon.
 - viii. Provide ongoing feedback to Athlete(s) who submitted complaint(s)/dispute(s).

10.1 EXECUTIVE COMMITTEE

- (a) There shall be elected and confirmed at each Annual General Meeting an Executive Committee consisting of:
 - (i) Confirmation of The President as described in section 8(a)
 - (ii) Vice-President, Immediate Past President (if in office), Honorary Secretary, Honorary Treasurer, Honorary Competition Secretary, Fish Classification and Records Officer Transformation and Development officer, Conservation Officer, Athlete's Representative and the Convenor of the Technical Committee, [Convenor of Pegged Angling](#).
 - (iii) Five additional members.
- (b) Nominations in writing for (i) (ii) and (iii) hereof shall be received by the Honorary Secretary 40 days before the AGM in each year.
- (c) The Executive Committee shall hold office until its successor is elected. Member Clubs shall be entitled to nominate not more than two members to the Executive Committee of whom only one may be a member of their own Club.

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10.2 MANAGEMENT COMMITTEE (MANCO)

(a) A Management Committee will be formed from the Executive Committee elected at the AGM,

(b) The MANCO shall comprise of:

- (i) President,
- (ii) Vice President,
- (iii) Secretary
- (iv) Treasurer
- (v) Convenor of the Technical Committee.

(c) The Management Committee shall deal with all matters requiring immediate decision between meetings of the Executive Committee.

(d) The business of the Management Committee shall ordinarily be conducted at specially convened meetings, provided that in exceptional circumstances, if it is not practical to convene a meeting of the Management Committee, decisions may be reached by means of written communication.

(e) All decisions taken by the Management Committee shall be implemented immediately but must be tabled for ratification by the Executive Committee at its next meeting.

11. POWERS OF THE EXECUTIVE COMMITTEE

11.1 The Executive Committee shall, unless a General Meeting be in session, represent and act for and on behalf of the UNION in all matters and for all purposes, and inter alia:

(a) Hold in trust all assets and property of the UNION.

(b) Fix dates and places of

- (1) of General Meetings;
- (2) of Meetings of the Executive Committee;
- (3) for respective Competitions.

(c) Adjudicate upon all matters referred to it for decision in connection with the interpretation of any application of this Constitution, and/or of any Rule or Rules framed thereunder, or of any resolution passed by a General Meeting or by the Executive Committee.

(d) Decide upon any matter of or affecting the qualifications or eligibility of, any person to become or to be, a member of any Member Club. The decision of the Executive Committee shall be final and there shall be no appeal therefrom. The Committee shall not give or be required to give any ground or reason for such decisions.

(e) Hear and decide appeals by any individual member of a Member Club, against any decision by such Club of a disciplinary nature or affecting his amateur status.

(f) Take such disciplinary action as may at any time seem to it to be necessary or desirable, in respect of any Member Club or individual member of any such Club.

(g) Pass such sentences or inflict such penalties for any breach of this Constitution or any Rules or Regulations framed thereunder, or any offence against the traditions or objects of the UNION, as may appear to it to be just and proper.

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(h) Transact all such business and do all acts and things not inconsistent with this Constitution, as may in its opinion be necessary or expedient for the proper conduct and management of the business and affairs of the UNION, or the carrying out of any of its objects.

- (i) (i) Appoint a sub-committee for any special object and technical committee to recommend rules for angling and selection process in line with the constitution. Neither the subcommittees nor the technical committee shall have veto rights or assume functions and powers of the Executive Committee.
- (ii) Any recommended changes to the constitution or competition rules by the subcommittee or the technical committee will be referred to the next General meeting for approval. These recommended changes will be accepted if voted in by two thirds or more clubs at the General meeting. If the minimum two thirds majority is not achieved, these recommendations will fall away.

11.2 The Technical Committee shall be appointed for the purpose of advising and proposing changes in selection process and angling rules, only for the forthcoming angling year, to the Executive Committee, AGM or SGM called for that purpose.

(a) The technical committee shall comprise of;

- (i) Convenor of Technical Committee
- (ii) Fish Classification and Records Officer
- (iii) Conservation Officer
- (iv) Development Officer
- (v) [Athletes Representative](#)
- (vi) Convenor of Under 16's Angling
- (vii) Convenor of Under 21's Angling
- (viii) Convenor of Senior Angling
- (ix) Convenor of Masters Angling
- (x) Convenor of Grand Masters Angling
- (xi) Convenor of Ladies Angling
- (xii) Convenor of Pegged Angling

With duties as set out below;

(b) THE CONVENOR OF THE TECHNICAL COMMITTEE shall;

- (i) The convenors duties shall be and are not limited to oversee all convenors of the different divisions and deal with all matters pertaining to technical and section guidelines. Further to liaise and report to the Executive Committee. [at the monthly meetings.](#)

(c) THE CONVENOR OF SENIOR ANGLING shall;

- (i) Liaise with SASAA in all matters affecting Senior A and Senior B championships, including competition rules, and to keep the UNION fully informed.

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- (ii) Liaise with Senior A team and Senior B team management in their preparation for National Championships.
- (iii) Liaise with the Convenor of Selectors on any matter that may contribute to the selection of representative senior A and B teams.
- (iv) Assist the Executive Committee with the preparation of budgets and the funding of Senior angling teams.
- (v) Represent the UNION at SASAA Senior A and Senior B meetings if required.

(d) THE CONVENOR OF UNDER 16's ANGLING shall;

- (i) Liaise with SASAA in all matters affecting Under 16 angling championships, including competition rules, and to keep the UNION informed.
- (ii) Liaise with Junior angling team management in their preparation for National Championships.
- (iii) Liaise with the Convenor of Selectors on any matter that may contribute to the selection of representative teams.
- (iv) Assist the Executive Committee with the preparation of budgets and the funding of Under 16 angling teams.
- (v) Represent the UNION at SASAA Under 16 meetings if required.

(e) THE DEVELOPMENT OFFICER shall;

- (i) Promote the development of shore angling in general and, in particular amongst historically disadvantaged population groups, ladies and junior anglers.
- (ii) Liaise with SASAA and other SASAA member associations on development initiatives and assist the UNION in the achievement of the development goals of SASAA.
- (iii) Liaise with SASAA in all matters affecting Development National Championships and assist the Development team management in their preparation and funding requirements.

(f) THE CONSERVATION OFFICER shall:

- (i) Ensure that the UNION and its members are aware of all legislation and regulations that may impact on the shore angling activities of the UNION and assist in education and awareness programmes where necessary.
- (ii) Liaise with Government and other organisations on any impending new legislation or changes to existing legislation that may affect the interests and activities of the UNION.
- (ii) Bring to the notice of the Executive Committee any activities or practices of the UNION and its members that are not in compliance with environmental legislation.

(g) THE CONVENOR OF MASTERS ANGLING shall:

- (i) Liaise with SASAA in all matters affecting Masters championships, including competition rules, and to keep the UNION fully informed.
- (ii) Liaise with Masters management in their preparation for National Championships.

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(iii) Liaise with the Convenor of Selectors on any matter that may contribute to the selection of representative Masters teams.

(iv) Assist the Executive Committee with the preparation of budgets and the funding of Masters angling teams.

(v) Represent the UNION at SASAA Masters meetings if required.

(h) THE CONVENOR OF LADIES ANGLING shall;

(i) Liaise with SASAA in all matters affecting Ladies championships, including competition rules, and to keep the UNION fully informed.

(ii) Liaise with Ladies management in their preparation for National Championships.

(iii) Liaise with the Convenor of Selectors on any matter that may contribute to the selection of representative Ladies teams.

(iv) Assist the Executive Committee with the preparation of budgets and the funding of Ladies angling teams.

(v) Represent the UNION at SASAA ladies' meetings if required.

(i) THE CONVENOR OF UNDER 21'S ANGLING shall;

(i) Liaise with SASAA in all matters affecting Under 21 Angling Championships, including competition rules, and to keep the Union informed.

(ii) Liaise with under 21 Angling Team management in their preparation for National Championships.

(iii) Liaise with the Convenor of Selectors on any matter that may contribute to the selection of representative teams.

(iv) Assist the Executive Committee with the preparation of budgets and the funding of Under 21

angling teams.

(v) Represent the union at SASAA meeting if required.

(j) THE CONVENOR OF GRAND MASTERS

(i) Liaise with SASAA in all matters affecting Grand Masters Championships, including competition rules, and to keep the Union fully informed.

(ii) Liaise with Grand Masters Management in their preparation for National Championships.

(iii) Liaise with the Convenor of Selectors on any matter that may contribute to the selection of representative Grand Master teams.

(iii) Assist the Executive Committee with the preparation of budgets and the funding of Grand Master angling teams.

(k) THE CONVENOR OF PEGGED-SURF CASTING ANGLING

(i) The convenor shall oversee all matters pertaining to the administration, competition calendar, [selection and selection guidelines of Pegged Surf Casting Angling](#).

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~~(i) The Executive Committee shall have power to:~~

~~(i) Appoint a sub-committee for any special object and delegate to such sub-committee the functions and powers of the Executive Committee in accordance with the instruction given and / or imposed on it by the Executive Committee. Appoint a subcommittee for any special object and technical committee to recommend rules for angling and selection process in line with the constitution. Neither the subcommittees nor the technical committee shall have veto rights or assume functions and powers of the Executive Committee. Any recommended changes to the constitution or competition rules by the subcommittee or the technical committee will be referred to the next General meeting for approval. These recommended changes will be accepted if voted in by two thirds or more clubs at the General meeting. If the minimum two thirds majority is not achieved, these recommendations will fall away~~

~~(ii) Fill any vacancy which may occur on the Committee including ex-officio members of the Committee.~~

~~(iii) Officers, members of the Executive Committee, the Secretary, the Competition Secretary, the Treasurer, and Auditors, shall respectively be indemnified against all liability incurred by them in the execution of their duties, save such as they shall incur through their own neglect or default.~~

12. MEMBER CLUBS

(a) Member Clubs shall:-

(i) Have a constitution in writing, not inconsistent with this constitution, and approved by the UNION through its Executive Committee.

(ii) Keep in good financial standing in the UNION.

(iii) Maintain a membership of not less than ~~15~~ **8** members other than Non-competitive Members as defined in clause 18 Bis. If such Club has been a member for 10 years or more, its membership may fall below 15, but in such event none of its members may be registered as Non-competitive Members. Member Clubs of less than 10 years standing shall be given a period of 12 months to rectify the position should their membership fall below ~~15~~ **8** members. The foregoing provisions shall not apply to Non-competitive Clubs, as defined in clause ~~18~~ **24.3.b** (Bis).

(b) Any Member Club two months in arrears with payment of any money due by it to the UNION may, by resolution of the Executive Committee be given notice in writing to pay such arrears within a period not exceeding thirty days; and, if in default at the expiration of such period, may, by Resolution of the Executive Committee or of a General Meeting, be expelled from the UNION **and considered to be in bad standing. Remedial action will include amongst others but not limited to, notification to the unions controlling body of non-payment and freezing of club codes and angler codes from registering with another union. Other methods of recovering fees may be considered by the executive as they deem necessary.**

~~(c) A Club having ceased to be a Member Club by resignation shall not within 10 years after resignation again become a Member Club under the same title and/or with substantially the same office bearers as it had upon resignation. A Club that has been expelled shall not again be admitted to membership and it's members as at the date of expulsion shall not without the~~

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~~authority of the Executive Committee of the UNION be admitted to membership of any Member Club.~~

(d) No Member Club shall without the authority by a resolution of a General Meeting or of the Executive Committee, accept as a member, any person suspended or expelled by a General Meeting or by the Executive Committee.

(e) No Club may become a Member Club, any part of whose title, except the words "Angler" or "Angling" coincides or clashes with any part of the name of the UNION and accordingly shall not contain any one or more of the words "KwaZulu Natal" "Coast", "Association", "Union", unless such Club was already a member on 1st January, 1994.

(f) NEW MEMBER CLUBS: Every application by a Club to become a Member Club shall be made in writing addressed to the Honorary Secretary of the UNION, and accompanied by:-

(i) a certified copy of the applicant's constitution;

(ii) a list of the names and addresses of all its members, of whom there shall not be less than fifteen;

(iii) a deposit of the amount of its entrance fee, first year's subscription, and registration fees for all its members.

(iv) The receipt from a Club of its application for membership shall be notified to all Member Clubs by means of the minutes of the next meeting of the Executive Committee, and any Member Club may communicate to the Executive committee any objection to, or comment upon, the application.

(g) At its next following meeting, the Executive Committee shall consider the application, with any objections thereto or comments thereon, and may either -

(i) call for further information; or

(ii) accept or reject the application; or

(iii) refer it to the next General Meeting for decision; or

(iv) accept or reject it subject to confirmation by the next General Meeting.

(h) No representations to or negotiations with any public authority or body, or any persons or body of persons, shall be made or carried on in the name or on behalf of, the UNION without the authority of a General Meeting or of the Executive Committee; and accordingly, nothing of that kind shall be done by any Member Club or any officer or member thereof, except under specific authority of a resolution of a General Meeting or of the Executive Committee.

13. INDIVIDUAL MEMBERS

(a) Every individual member shall be an amateur angler as hereinafter defined.

(b) Junior members be divided into two groups namely under 16's (Juniors) and under 21's (Youth).

(i) Members of 16 years and under shall be junior members (under 16's) up until the 31st December of the year in which they turn 16.

(ii) Members of 21 years or under, but older than 16 years shall be youth members (under 21's) until the 31st December of the year in which they turn 21.

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(iii) Children of members shall automatically be regarded as junior members (under 16's) of the Club of which their parent is a member, without the necessity of paying a fee to that Club. All other juniors shall be obliged to pay a fee to the Club to qualify for membership.

(iv) Junior members shall be entitled to all privileges of ordinary members of the UNION

(c) No member of any Member Club shall be regarded as in good standing in his/her own Club or Clubs, if he/she has not, on or before the thirty-first day of March in each year, paid his/her annual subscriptions for that year to all Clubs of which he/she is a member.

(d) No member of any Member Club shall accept or receive any KwaZulu Natal Provincial or South African colours or badges for Angling or Casting from any body other than this UNION, the South African Shore Angling Association or any member union thereof. Any member contravening the provisions of this section shall be struck off the roll of any Member Club of which he may be a Member.

(e) No member of any Competitive Member Club shall be eligible to take part in any competition for a trophy vested in the UNION, unless such member shall have paid to all Competitive Member Clubs of which he/she is a member, the annual subscription due to every such Club for the current year. Any infringement of the terms of this section shall disqualify the Club on whose behalf the offender has actually participated in any UNION competition during the year.

(f) All members of Member Clubs who have not paid, on or before the thirtieth day of May in each or any year, all subscriptions due by them shall within seven days or such date, be reported in writing to the UNION by the Member Clubs concerned. Immediately upon receipt of such report by the Honorary Secretary of the UNION, all such members shall be suspended from membership of the union for the period ending on the thirty-first day of December of such year; and their names shall forthwith be struck off the UNION Register. Such member or members, however shall, at the discretion of the Executive Committee, be eligible for re-registration as from the first day of January of the year immediately following, conditional on all due arrear payments being made, and reported as having been made by the Member Club or Clubs concerned. The conditions as laid down in this section, shall in no way alter or amend the position in respect of Sections (b) and (c) of this section of the Constitution.

(g) Each Member Club shall notify the UNION of all members struck off membership of the Club within thirty days of each striking-off.

(h) The Executive Committee shall deal with any application for reinstatement, and any application by any person applying for amateur status; and may grant or refuse the same. Every such application shall be made to the Executive Committee through a Member Club prepared to accept the applicant as a member.

(i) No member who is a member of more than one Competitive Member Club shall fish for more than one Competitive Member Club in any one UNION year in the same category of Inter-Club Competitions (i.e., Postal or Common Venue) unless he shall have resigned from the Club for which he first fished in that year in that category of Competition.

(j) Within a month of a member joining a Member Club, such Club shall register such member with the UNION, by means of the prescribed registration form duly complemented and signed, accompanied by the payment of the prescribed registration fee.

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(k) The Secretary of each Member Club shall ascertain whether each applicant for membership of his Club:-

(i) is or has been a member of any other Member Club and, if so, that the applicant is not otherwise than in good standing in such other Club or Clubs;

(ii) is or has been a member of any Club, or association - other than a Member Club - connected with angling in any way whatsoever, and not conforming to the definition of amateur angling as defined in this Constitution or any interpretation or construction thereof by a General Meeting or a resolution of the Executive Committee.

(l) Every application by any person who is or has been a member of any such Club or association shall be referred by the Member Club concerned, to the Executive Committee for decision, as to whether such person may or may not be admitted to membership of any Member Club.

(m) Any person found by his/her Club or by the Executive Committee, of having made misrepresentations on any point in respect of sub-sections (i) and (ii) hereof shall be struck off the Roll of Member Clubs of which he/she may be a member; and shall not be admitted as a member of any Member Club for at least two years thereafter. Such misrepresentations shall not penalise the Club.

(n) Where a member is a member of more than one Member Club and is registered through such Clubs with the Union, the Executive Committee may, in its sole discretion, waive payment of the registration fees and subscriptions arising out of the Member being a member of more than one Member Club.

14. HONORARY LIFE MEMBERS

(a) The Executive Committee in its sole discretion, may bestow Honorary Life Membership on any member in recognition of his significant contribution to Shore Angling and the furtherance of the aims and objects of the UNION. An Honorary Life

(b) Member shall have all the rights and obligations of a member in terms of the Constitution, save that no registration fees, subscriptions or other dues levied by the UNION from time to time on it's members shall be payable in respect of an Honorary Life Member.

15. RECOGNISED BODIES

The UNION shall recognise and affiliate to the National Controlling Body for Shore Angling within the Republic of South Africa, and the National Sports Congress (Southern KwaZulu Natal).

16. PUBLIC BODIES

(See Clause 12 (h))

17. AMATEUR STATUS AND CONTRAVENTIONS THEREOF

(a) **Definition of Amateur Angler:** - "Amateur Angler" for all purposes of this Constitution shall mean a person who captures fish for recreation, pleasure or sport, and in keeping with the Angling rules and regulations of this UNION.

(b) "Amateur Angling" shall mean the sport of the capture of fish by amateur anglers as organised by the UNION and governed by this Constitution.

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(c) **Contraventions:** It shall be a contravention of, and an offence under, this Constitution, for any member of a Member Club to cease to be an amateur angler as defined by this constitution.

(d) Every case of such contravention or offence shall be dealt with in the first instance by the Member Club of which the offender is a member. Immediately upon a decision being arrived at by it, such Club shall transmit to the Honorary Secretary of the UNION, a certified copy of its findings and of the evidence and proceedings.

(e) The Honorary Secretary of the UNION shall submit such proceedings to the next meeting of the Executive Committee, which shall at that or a subsequent meeting, confirm or otherwise the proceedings. In the event of the proceedings being confirmed, the Executive Committee shall have power forthwith to take such disciplinary action, as it may deem fit in respect of the offender, including the right to expel such member from the UNION.

18. MANAGEMENT

(a) The business of the UNION shall be conducted by an Annual General Meeting and Special General Meetings and between Meetings by the Executive Committee.

(b) Dates: The date of the senders e mail shall be taken at all times as the date on which all communications, notices and such like are sent or have been sent, either by or to the UNION.

(c) Purchases: The purchase of goods and or services on behalf of the UNION shall be authorised by the Executive Committee only.

All such purchases and must be reflected in the minutes of the meeting, which authorised such purchase.

19. ANNUAL GENERAL MEETINGS

(a) Meetings shall be convened by the Executive Committee and held no later than July of each year.

(b) Notice and Agenda: The Honorary Secretary shall forward to each Member Club a notice of meeting and the agenda thereof which shall give 14 days' notice of the Meeting. Member Clubs wishing to present items for the agenda shall deliver such matter in writing authenticated by resolution to the Honorary Secretary of the UNION before the June Executive Committee Meeting in each year.

(c) Right of Attendance: All individual members of the UNION are entitled to attend with the right of speech and debate. They may not propose or second any motion or vote unless they are an accredited delegate of the Club.

(d) Representation: Each Member Club shall be entitled to one delegate who may propose or second any motion, provided however that delegates of Non Competitive Clubs shall not be entitled to vote on any motion in respect of Competition Rules.

(i) Names of Club delegates shall be given to the Honorary Secretary before the Meeting commences otherwise, they may be debarred from voting.

(ii) No Club shall be entitled to appoint a proxy to represent it at a General Meeting.

(e) Voting Rights:

(i) Each accredited delegate shall have one vote only.

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(ii) Members of the retiring Committee shall not have a vote by virtue of their office but if an accredited Club delegate, shall have full rights in the meeting.

(iii) Notwithstanding the provisions of (ii) the Chairman shall have a casting vote only.

(f) Chairman: In the absence of the President, the Vice-president shall act as Chairman, otherwise the meeting shall elect a Chairman from members present. Such Vice-President or member acting as Chairman shall have a casting vote only.

(g) Quorum: At any General Meeting one more than FIFTY PERCENT (50%) of the number of member Clubs shall form a quorum. In the absence of a quorum, the General Meeting shall be reconvened and at the reconvened meeting any number of member Clubs shall form a quorum.

(h) Business:

(i) Notice of the meeting shall be read or by resolution be taken as read.

(ii) There shall be a roll call of delegates which shall determine the total number of votes that may be recorded on any motion and determine the existence of a Quorum.

(iii) The minutes of the previous Annual General Meeting and of any subsequent Special General Meeting shall be read or taken as read and confirmed by Resolution of meeting.

(iv) Confirm the membership of any new Clubs accepted by the Executive Committee during the preceding year.

(v) Consider and make decisions regarding appeals (if any) against decisions of the Executive Committee during the preceding year. No member of the Executive Committee shall be entitled to vote upon any appeal against a decision of an Executive Committee of which he is a member, whether or not he was present at the meeting whereat the decision appealed against was made.

(vi) Receive and adopt: - (a) Committee's Annual Report;

(b) Auditor's Report & Financial Statement.

(vii) Receive and consider any proposed amendments to the Constitution and Competition Rules, a two-thirds majority is required.

(viii) Determine entrance, subscription and registration fees for all classes of membership and the Sealed Weight Fee.

(ix) Determine the remuneration of honoraria (if any) of the Honorary Secretary, Honorary Treasurer, Honorary Competition Secretary, Honorary Auditor or Auditors and that of any other persons who may be voted on Honorarium by the Meeting.

(x) Election of Officers and Executive Committee:

The Meeting may elect:

(a) Patron/s

(b) Honorary Life Presidents

(c) Honorary Life Vice Presidents

(d) Honorary Vice Presidents

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The Meeting shall elect or confirm:

(e) The President by Confirmation as per section 8(a)

(f) The Vice President

(g) an Hon. Secretary (see note below)

(h) an Hon. Treasurer (see note below)

(i) an Hon. Competition Secretary

(j) Fish Classification and Records Officer

(k) Casting Records Officer

(l) an Auditor or Auditors

(m) The Executive Committee

(xi) General: Any other business pertaining to a General Meeting.

(i) Tele / Web or Video Conference Meetings : If during a national lockdown, national disaster or any other life-threatening situation which makes it impractical or impossible to have a meeting. The Executive for the sake of safety, practicality, convenience, and general wellbeing during a time of crisis may schedule a Special or General Meeting-to be conducted by means of Tele / Web or Video Conference or depending on the request by proxy on behalf of a club in writing on their letterhead. [Under such circumstances the meeting may be held after July.](#)

Note: The Offices of Honorary Secretary and Honorary Treasurer may be held by the same person or jointly by more than one person.

20. SPECIAL GENERAL MEETINGS

(a) Special General Meeting shall be convened by the Executive Committee.

(i) At its discretion for any matter of urgency when fourteen days' notice shall be given to Member Clubs of such a Meeting.

(ii) On requisition by Resolution from at least three Member Clubs, such requisition to be in writing and shall clearly set out the object or objects of the Meeting.

(iii) To deal with appeals lodged in terms of regulations governing appeals by Clubs or members of Clubs.

(iv) On receipt of a requisition under (ii) or (iii) the Executive Committee shall convene a special committee meeting or consider the matter at its next regular meeting. In either case the Executive Committee shall convene a Special General Meeting upon 14 days' notice to Member Clubs to be held within 21 days of the Executive Committee Meeting which considered the matter.

(b) The Rules governing procedure at Annual General Meetings shall apply mutatis mutandis to Special General Meetings save and except that the business of the Meeting shall be confined to the items or subjects set out in the agenda.

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21. EXECUTIVE COMMITTEE MEETINGS

- (a) The Executive Committee shall meet at least once in every calendar month.
- (b) Notice of at least seven days shall be given of any meeting of the Executive Committee, and the Honorary Secretary shall email to each of the members of the Executive Committee the notice convening the meeting and setting out the agenda of such meeting.
- (c) At all meetings of the Executive Committee, six members, including the President and Honorary Secretary, shall constitute a quorum. No member of the Executive Committee shall be represented by a proxy.
- (d) Any member failing to attend two consecutive meetings of the Executive Committee without leave, shall forfeit his seat.
- (e) If neither the President, or Vice-President be present at any meeting of the Executive Committee, the members present shall elect one of their number to be Chairman at such meeting, which Chairman shall have a casting vote only.
- (f) The minutes of every meeting of the Executive Committee shall be read or taken as read and confirmed at the next such meeting.
- (g) Upon instructions from the President, or upon a requisition signed by two or more members of the Executive Committee, the Honorary Secretary shall convene a special meeting of the Executive Committee.
- (h) The Executive Committee may convene a Special General Meeting of which, notice of at least fourteen days shall be given to all Member Clubs, setting forth the object of objects of such meeting.
- (i) Tele / Web or Video Conference Meetings – if during a national lockdown, national disaster or any other life-threatening situation which makes it impractical or impossible to have a meeting. The Executive for the sake of safety, practicality, convenience, and general wellbeing during a time of crisis may schedule Executive Committee meetings to be conducted by means of Tele / Web or Video Conference. An Executive Committee Member out of town can join the meeting via Tele / Web or Video Conference

(See Regulations Governing Special General Meetings)

22. APPEALS

- (a) Save only for decisions under Sub-section (d) of Section 11 of this Constitution, there shall always be a right of appeal from a decision of the Executive Committee to the next General Meeting. Provided always that, upon requisition, a Special General Meeting may be held to deal with any appeal.
- (b) An appeal shall be made in writing addressed to the Honorary Secretary and forwarded to him by email within fourteen days of the decision appealed from.
- (c) Where the appellant is a Club, it may requisition the Executive Committee to convene a Special General Meeting to hear and decide the appeal. Where the appellant is an individual member of a Member Club the Executive Committee shall, if requested by him so to do, convene a Special General Meeting, provided no General Meeting is then pending. If a General Meeting is pending, the appeal shall be placed on the agenda thereof. Every such requisition or request shall be delivered to

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the Honorary Secretary of the UNION which the notice of appeal. Refer Clause 14 (c)(i) (Special General Meetings).

23. FINANCE

(a) All monies belonging to the Union shall be banked to the credit of the Union with its bankers or invested in accordance with a Resolution of a General Meeting or of the Executive Committee.

(b) All payments shall be made by electronic funds transfer or cheque bearing the signatures of at least two of the signatories nominated by the Executive Committee.

(c) Proper books of account shall be kept reflecting all transactions of the UNION and balance sheet shall be prepared, audited, and presented at every Annual General Meeting. An Income and Expenditure Account be submitted at Executive Committee meetings with a comparison with the actual to the budgets on a month to month basis.

(d) Banking Accounts shall be operated on and all transactions in connection with investments shall be done by such Officers of the Union as may from time to time be appointed by a Resolution of a General Meeting or of the Executive.

24. SUBSCRIPTION AND FEES

(1) Any Club becoming a member shall: -

(a) pay an entrance fee or joining fee as determined at the preceding Annual General Meeting in addition to the first Year's subscription and registration fees.

(b) Annually before the first day of January: -

(i) Deliver to the Honorary Secretary of the UNION a list **in triplicate** of all its members for registration as well as a list of all members who have resigned during the current year.

(ii) Pay the annual subscriptions together with the registration fee for each fee paying member of the Club as determined at the preceding Annual General Meeting.

(c) Before the appropriate Annual Meet, pay competition fees for the Postal Tankard and Common Venue Serviette Rings or other awards as may be determined from time to time, and the Sealed Weight Fee. The amounts of such fees shall be determined at the previous Annual General Meeting.

(2) Any member Club in arrears of default under this section shall not be in good standing and while not in good standing shall be debarred from participating in any activity of the UNION.

(3) Different levels of subscriptions and registration fees may be imposed according to the extent to which Member Clubs and/or Members participate in the Union's activities and for such purposes, the following definitions shall apply:

(a) Non-competitive Club – a Member Club which does not compete in any competitions organised by the Union;

(b) Non-competitive member – a Member of a Club who does not compete for that Club in any competition organised by the Union.

25. ALTERATIONS AND AMENDMENTS

(a) No alteration, amendment, or addition, to this Constitution, including bylaws, may be made except at an Annual General meeting, or at a Special General Meeting called for that purpose. No

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such alteration or amendment shall be adopted unless two-thirds of those present, entitled to vote at such meeting, shall vote for its adoption.

(b) Notwithstanding the preceding Section, the Executive Committee may, if unanimous, make any alteration, amendment, or addition, to this Constitution and/or to any of these Rules. Such alterations, amendments and/or additions shall be of force and effect until the next General Meeting, and if confirmed thereat be of force and effect thereafter, otherwise they shall lapse. Any decision cannot be implemented retrospectively.

KZNCAU BYLAWS

- A – Selection process and guidelines
- B - Competition Rules.
- C – Code of conduct (adopt the SASAA document)
- D – Discipline and resolution policy
- E – Conflict of interest policy
- F – KZNCAU Dress code
- G – Surfcasting Competition rules